COMMITTEE BRIEFS

CALLERLAB
The International Association of Square Dance Callers

REVISED
(October 13, 2015)

200 SW 30th Street, Suite 104
Topeka, KS 66611
(785) 783-3665
The following table shows the changes made to this document since August 1, 2004.

Changes have been made as follows:

<table>
<thead>
<tr>
<th>Change Date</th>
<th>Change Made</th>
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<tbody>
<tr>
<td>08/16/2004</td>
<td>Revised RPM Brief to include Marketing Tasks</td>
</tr>
<tr>
<td>08/16/2004</td>
<td>Removed Marketing Committee (Combined with RPM Committee)</td>
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<tr>
<td>01/17/2005</td>
<td>Removed Contra/Traditional Committee (Merged with CCD); Named Merged Committee CCTD; Revised CCTD Brief</td>
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<tr>
<td>01/24/2006</td>
<td>Added date Resolutions Committee was formed</td>
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<tr>
<td>01/30/2006</td>
<td>Added BOG Created Ethics Committee</td>
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<tr>
<td>03/08/2006</td>
<td>Revised WIC Brief (Restrict Membership to Women Callers)</td>
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<tr>
<td>06/16/2007</td>
<td>Revised CAC Brief; Removed Multi-Cycle Committee</td>
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<tr>
<td>07/10/2007</td>
<td>Added Brief for the Teaching Methods Committee</td>
</tr>
<tr>
<td>07/16/2007</td>
<td>Marked Accreditation, Grant Writing, and Periodic Selection as Deactivated; Added Youth Members &amp; Partners to Appropriate Committees Prerequisites</td>
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<tr>
<td>11/13/2007</td>
<td>Added Brief for the Ways &amp; Means Committee</td>
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<tr>
<td>11/21/2007</td>
<td>Renamed the Ethics Committee the Professional Conduct Committee</td>
</tr>
<tr>
<td>03/27/2008</td>
<td>Marked Fund Raising as “Deactivated”</td>
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<tr>
<td>10/17/2008</td>
<td>Education Committee Renamed Calling In Schools; Minor changes to the brief for Calling In Schools; Teaching Methods Committee Renamed Lesson Systems; Added New Initiatives Committee; Added National Dance Association (NDA) Liaison</td>
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<tr>
<td>11/13/2008</td>
<td>Calling In Schools Committee Brief Revised</td>
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<tr>
<td>11/26/2008</td>
<td>High School Ad-Hoc Committee Brief Added</td>
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<tr>
<td>12/01/2008</td>
<td>National Dance Association Liaison Brief Added</td>
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<tr>
<td>05/03/2009</td>
<td>Renamed High School Project to Competition In Schools Ad-Hoc</td>
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<tr>
<td>12/04/2009</td>
<td>New Initiative Committee Brief Revised</td>
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<tr>
<td>12/16/2009</td>
<td>Choreographic Review Coordinator revised to remove duties relating to Periodic Selections.</td>
</tr>
<tr>
<td>01/29/2010</td>
<td>Application Review Committee revised to change contact information from Committee Chair to the Home Office.</td>
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<tr>
<td>02/6/2010</td>
<td>Added Brief for the International Advisory Committee; merged the Canadian Advisory Committee and Overseas Advisory Committee into the International Advisory Committee. Added Brief for Record Producers Committee.</td>
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<tr>
<td>07/6/2010</td>
<td>Added Brief for History Committee; Marked Program Policy Committee as Deactivated in April of 2009.</td>
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<tr>
<td>12/20/2010</td>
<td>Research and Development Committee accomplishments updated.</td>
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<tr>
<td>12/27/2010</td>
<td>Application Review Committee brief updated.</td>
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<tr>
<td>04/6/2011</td>
<td>Updated briefs for Advanced Committee, Marketing Committee (formerly RPM) and Mainstream Committee</td>
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<tr>
<td>07/6/2011</td>
<td>Updated briefs for Music Producers (formerly Record Producers), Advanced Committee.</td>
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<tr>
<td>08/15/2011</td>
<td>Updated brief for Plus Committee (prerequisite)</td>
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<td>10-27-2011</td>
<td>Caller Association Liaison Committee (Deactivated Oct, 2011)</td>
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<tr>
<td>05-01-2012</td>
<td>Caller-Coach brief updated to correct current number of Caller Coaches and Emeritus members.</td>
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<tr>
<td>10-03-2012</td>
<td>Lessons Systems Committee (Deactivated Oct. 2012)</td>
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<tr>
<td>11-05-2013</td>
<td>Deactivated Handicapable Committee; Competition in Schools Ad Hoc; National Dance Association (NDA) Liaison; Research and Development Committee.</td>
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<tr>
<td>07-01-2014</td>
<td>Deactivated Calling in Schools Committee.</td>
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<tr>
<td>05-07-2015</td>
<td>Caller-Coach brief updated to correct current number of Caller Coaches.</td>
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<tr>
<td>07-01-2015</td>
<td>Established Public Relations Committee and update Challenge Membership Prerequisites.</td>
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<tr>
<td>10-13-2015</td>
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CALLERLAB COMMITTEE BRIEF

COMMITTEE NAME: Accreditation Committee (Committee has been deactivated)

COMMITTEE FUNCTION: To develop policies and procedures for the accreditation by CALLERLAB of square dance callers. To monitor the CALLERLAB accreditation program and make recommendations on requests for exceptions to established policies and procedures and waivers.

ACCOMPLISHMENTS: After considerable discussion and groundwork, the CALLERLAB program for accrediting square dance callers began in 1976. The policies and procedures now in effect do not vary greatly from those first established, although some time requirements have been revised and provisions have been made to accommodate callers in remote areas.

The committee completed work on a volunteer accreditation program for square dance teachers. This program, known as the Certified Square Dance Teachers (CSDT) program has been implemented and is available to CALLERLAB members.

FUTURE ACTIVITIES: Continue to refine and improve the accreditation program. Act on requests for exceptions and waivers. Seek ways to make accreditation more meaningful to callers, dancers, and the public.

MEMBERSHIP PREREQUISITES: Active Member, Associate Member, Active Youth Member, Associate Youth Member, or Life member

COMMITTEE BRIEF REVISED: JULY 2007

COMMITTEE CREATED BY:
CALLERLAB COMMITTEE BRIEF

COMMITTEE NAME: Advanced Committee

COMMITTEE FUNCTION: To develop and maintain the list of calls known as the Advanced Program, in accordance with schedules and policies set by the membership and the governing body. To establish a teaching order within the Advanced Program known as and divided into A-1 and A-2. To establish standard definitions for the calls on the Advanced program. To develop means of assisting interested callers to set up, conduct, teach, and promote advanced dancing programs. To coordinate with other committees on items of mutual interest. Review the Advanced Program during the triennial period to determine additions or deletions.

ACCOMPLISHMENTS: The list of Advanced calls and a suggested teaching order have been revised. Definitions of the calls have been revised and approved.

FUTURE ACTIVITIES: Conduct periodic reviews of the definitions and suggested teaching order to determine if changes need to be made. Communicate with definitions committee on updates, timing and styling. Review the composition of the A-1 and A-2 Teaching order and the entire Advanced Program during the triennial year.

MEMBERSHIP PREREQUISITES: Calling and teaching in the Advanced Program a minimum of 25 times each year for the past two years and be an Active Member, Associate Member, Active Youth Member, Associate Youth Member, or Life member.

COMMITTEE BRIEF REVISED: JUNE 2011

COMMITTEE CREATED BY:
CALLERLAB COMMITTEE BRIEF

COMMITTEE NAME: Applications Review Committee

FUNCTIONS: This committee is designed as reactive rather than pro-active. However, the committee will listen to, review, and publish decisions with regard to proper and improper usage of any questionable application of definitions and/or arrangements.

This committee has representatives from around the world who were selected for their knowledge and expertise with regard to choreography. Therefore, if anyone has a question with regard to ANY extended application, please write, call, or fax the CALLERLAB Home Office, 200 SW 30th Street, Suite 104, Topeka, KS 66611, 785-783-3665, fax 785-783-3696, e-mail CALLERLAB@aol.com.

ACCOMPLISHMENTS: The committee has reviewed numerous questions of call usage. A decision was made on each and published as a press release. The results of the committee decisions have been posted on the CALLERLAB web site at the following URL: http://www.callerlab.org/Default.aspx?TabId=737.

FUTURE ACTIVITIES: The committee will continue to review questions concerning proper or improper use of calls. It appears the decisions of this committee are having an impact on the activity by reducing the amount of miss-use of calls.

MEMBERSHIP PREREQUISITES: Committee members are selected by invitation from the Chairman of the ARC and limited to a total of 25. Members are selected from various sections of the US and Canada and from overseas countries that have major square dance programs. (i.e.: 2 from Australia, Great Britain & Germany, 1 from New Zealand, Japan, & Sweden.) The makeup of members shall be global in nature.

COMMITTEE BRIEF REVISED: DECEMBER 2010

COMMITTEE CREATED BY: Executive Committee
COMMITTEE NAME: Caller Association Liaison Committee (Deactivated Oct, 2011)

COMMITTEE FUNCTION: This committee is the combination of the former Recruitment and Subscriber, Area Representatives and the Caller Association Committees.

The function of this committee is to develop policies and programs for membership in CALLERLAB as well as programs for the recruitment of new members. To develop and recommend ways in which CALLERLAB can be of greater service to all members of CALLERLAB. Attend local caller and square dance associations as representatives of CALLERLAB. Be knowledgeable of and prepared to answer questions pertaining to all CALLERLAB policies and procedures especially ASCAP and BMI. Work closely with other committees which have an interest in membership and recruitment. Act as a conduit for members to the Board Of Governors.

The chairman of this committee, along with the Vice Chairman of the Board and the chairmen of the Caller Training Committee and the Caller-Coach Committee, is responsible for reviewing and approving or disapproving Applications for Financial Assistance for Educational Purposes from caller associations.

ACCOMPLISHMENTS: Since the first meeting of CALLERLAB, this committee has been deeply involved in developing the various categories of membership and affiliation that now exist in CALLERLAB. Membership requirements have been revised, particularly with respect to attendance, accreditation requirements and new categories of membership.

FUTURE ACTIVITIES: Continue to review membership requirements and the various categories of CALLERLAB membership. Develop additional recruiting techniques and materials and continue communication with the membership.

MEMBERSHIP PREREQUISITES: Active Member, Associate Member, Active Youth Member, Associate Youth Member, Life Member or Partners of any of the above listed categories.

COMMITTEE BRIEF REVISED: JULY 2007
COMMITTEE NAME: Caller-Coach Committee

COMMITTEE FUNCTION: To encourage and assist interested and eligible callers to become accredited Caller-Coaches; to coordinate with the Caller Training Committee in the training of aspiring Caller Coaches; to monitor the curriculum of Caller-Coach training; to promote the standardization of Callers’ Schools.

The chairman of this committee, along with the Vice Chairman of the Board and the chairmen of the Caller Training Committee and the Caller Association Liaison Committee, is responsible for reviewing and approving or disapproving Applications for Financial Assistance for Educational Purposes from caller associations.

ACCOMPLISHMENTS: The Caller-Coach program has produced over twenty-eight active and seven Emeritus accredited Caller-Coaches, as well as Caller Education Specialists. The committee has worked to improve the training available to interested callers and to make the road to Caller-Coach more inviting and accessible. The committee has developed a recertification program for Caller-Coaches. A Caller-Coach decertification program (Emeritus) has also been established (This category is for those Caller Coaches who have reduced their caller education activities to the point they no longer meet the Re-Accreditation requirements).

FUTURE ACTIVITIES: Continue to monitor and work to improve training programs; review the prerequisites for Caller-Coach; continue to emphasize the necessity for all accredited Caller-Coaches to adhere to the professional ethics associated with the title.

MEMBERSHIP PREREQUISITE: Must be a CALLERLAB Accredited Caller-Coach.

COMMITTEE BRIEF REVISED: May 2015

COMMITTEE CREATED BY:
CALLERLAB COMMITTEE BRIEF

COMMITTEE NAME:  Caller Training Committee

COMMITTEE FUNCTION:  To develop caller education standards, caller education criteria, caller coaching aids, and related programs that will serve to upgrade the effectiveness, to improve the quality, and to expand the availability of caller training throughout the entire square dance activity.

The chairman of this committee, along with the Vice Chairman of the Board and the chairmen of the Caller-Coach Committee and the Caller Association Liaison Committee, is responsible for reviewing and approving or disapproving Applications for Financial Assistance for Educational Purposes from caller associations.

ACCOMPLISHMENTS:  The committee has reviewed the recommended CALLERLAB curriculum for callers' schools and received approval for its proposals regarding that curriculum at the 1984 convention.  A number of educational grants have been approved to support the training of callers in their own associations.  A Curriculum Guidelines for Caller Training book, has been published for use by all callers and especially for those who train other callers.  A Technical Supplement has been approved and published which provides detailed information on each of the 21 subjects contained in the Curriculum Guidelines.

FUTURE ACTIVITIES:  To encourage all callers' schools to use the approved curriculum, teaching guidelines and technical supplement.  To assist callers' associations by developing and providing guidelines for the operation of an effective caller training program and by continuing to make available CALLERLAB financial aid.  To develop and publish suitable handout materials for use in conducting clinics and other training sessions.

MEMBERSHIP PREREQUISITES:  Must be a Caller-Coach, active in the training of callers, or an Active member appointed by the Board.  Request an application from the Home Office.

COMMITTEE BRIEF REVISED:  AUGUST 2003

COMMITTEE CREATED BY:
CALLERLAB COMMITTEE BRIEF

COMMITTEE NAME: Calling In Schools Committee (deactivated July 2014)

COMMITTEE FUNCTION: The Executive Committee has reformatted this committee to develop new college clubs.

ACCOMPLISHMENTS:

FUTURE ACTIVITIES:

MEMBERSHIP PREREQUISITES: Active Member, Associate Member, Active Youth Member, Associate Youth Member, Life Member, or Partners of any of the above listed categories.

COMMITTEE BRIEF REVISED: June 2013

COMMITTEE CREATED BY: Board Of Governors
CALLERLAB COMMITTEE BRIEF

COMMITTEE NAME: Canadian Advisory Committee (Combined with the Overseas Advisory Committee to become the International Advisory Committee February 2010)

FUNCTION: This committee serves the same purposes for our Canadian callers as the Area Representative Committee serves for the United States, Hawaii, Alaska, and Puerto Rico, and the Overseas Advisory Committee representing anyone living outside Continental North America. Its function is to develop policies and programs for membership in CALLERLAB as well as programs for the recruitment of new members and to work closely with other committees which have an interest in membership and recruitment. The group also assists in the recommendation for a location for Mini-Labs and individuals may serve as on-site helpers for anticipated Mini-Labs.

ACCOMPLISHMENTS: This committee will be deeply involved in developing the policies, programs, and categories of affiliation that now exist in CALLERLAB. Membership requirements have been revised, particularly with respect to attendance and accreditation requirements. New categories of affiliation have been developed, such as Active Member, Associate Member, and Life Member to meet specific needs and help increase membership. The input from the Canadian Advisory Committee will help establish the requirements for continuing membership for our Canadian callers.

FUTURE ACTIVITIES: Review membership requirements and various categories of CALLERLAB affiliation. Develop additional recruiting techniques and materials. Coordinate the activities for fund raising for the Foundation.

MEMBERSHIP PREREQUISITES: To be a member of this committee you must reside in Canada and be an Active Member, Associate Member, Active Youth Member, Associate Youth Member, Life Member or Partners of any of the above listed categories.

COMMITTEE BRIEF REVISED: July 2007

COMMITTEE CREATED BY:
COMMITTEE NAME: Challenge Committee

FUNCTION: To develop, maintain and revise the 3 lists of calls which comprise the Challenge Program, in accordance with schedules and policies set by the membership and the governing body. (There are three Challenge Programs; C-1, C-2 and C-3A lists.) To maintain the definitions of the calls on each list and revise these when necessary. To advise and assist those callers who are interested in trying Challenge calling. To provide choreographic and other information to Challenge callers to improve their skills. To coordinate with other committees on items of mutual interest. To review the C-1, C-2 and C-3A Programs for possible additions or deletions as directed by the Program Policy.

ACCOMPLISHMENTS: Lists and definitions have been developed for C-1, C-2 and C-3A lists. The definitions for the C-1 and C-2 Programs have been approved by the Committee and the Board Of Governors. Definitions for C-3A are in the process of being approved.

MEMBERSHIP PREREQUISITES: Be an Active Member, Associate Member, Active Youth Member, Associate Youth Member, or Life Member of CallerLab in good standing.

Challenge Committee Membership and C1 Program Voting:
In order to serve on the Challenge Committee, a caller must call at least 12 dances or teaching sessions (totaling 24 hours or more of calling time) per year at one or more of the Challenge programs. This qualifies a caller to participate on the committee, vote on general committee issues and vote on C1 program issues and proposals.

Voting on C2 Program Issues: To vote on issues relating to the C2 program, a caller must call at least 18 Challenge program dances or teaching sessions (totaling 36 or more hours of calling time) per year, at least 6 of which must be at the C2 program or higher.

Voting on C3a Program Issues: To vote on issues relating to the C3A program, a caller must call at least 24 Challenge program dances or teaching sessions (totaling 48 hours or more of calling time) per year, at least 8 of which must be at the C3A program or higher.

Alternative Membership: Callers with a long history of calling Challenge, or who have significant expertise and knowledge related to the Challenge programs, but who do not meet the membership criteria in terms of number of dances currently being called per year, may request membership on the committee based on their experience, background and knowledge. Requests for Alternative Membership will be reviewed and decided on by the Challenge Committee Chair and Vice Chair.

COMMITTEE BRIEF REVISED: JULY 2015
COMMITTEE NAME: Choreographic Applications Committee (CAC)

COMMITTEE FUNCTION: To review current programs from a choreographic standpoint, and evaluate and develop aids or guidelines, which will assist callers and dancers in deriving the greatest benefits from these programs.

ACCOMPLISHMENTS:

1) Created new terms to describe choreographic complexity replacing both "All Position Dancing" and "Dancing By Definition". These new terms are "Standard Applications" and "Extended Applications".


4) The CAC has revised both of the Standard Application Books several times to conform to the current Mainstream and Plus Program lists and to current usage of the calls on those lists. A major update and was completed in September 2005.

5) Completed the "Choreographic Guidelines" book (First Printing was September, 1996).

6) Revised the "Lost Squares Procedure" in 2004 to include Singing Calls and a bit more flexibility.

7) Developed a rationale for assigning Arrangement numbers to 17 additional formations not on the 1980 CALLERLAB Chart of 10 Formations. Completed new Arrangement Charts for all 27 Formations; all but Static Square were approved in 2006.

8) Completed the “Sight and Module Resolution Systems” document in 2014. This project received the go-ahead in December 2006. In cooperation with the Caller Training Committee and Caller Coach Committees we compiled more than forty resolution systems in which the caller first uses sight to move the dancers into a recognizable FASR and then uses one or more modules to resolve the square. The document also includes chapters on terminology, modules, skills common to all sight resolution systems, and an extensive collection of snap shot get-outs.

CURRENT ACTIVITIES OF THE CAC:

1) Continuing to revise the Mainstream and Plus Standard Applications Book as needed.

2) “Owning” the Arrangement Charts should it be desirable to change or add information.

3) Committed to revising and adding additional information to the Sight and Module Resolutions Systems document as needed.

4) Creating an online teaching resource to provide an up-to-date, consolidated resource for callers who are teaching entry level square dancing. The documentation for each call is will include the current definition, standard applications, body flow information, teaching tips, modules, patter, and singing choreography appropriate for teaching situations.

MEMBERSHIP PREREQUISITES:
Active Member, Associate Member, Active Youth Member, Associate Youth Member, or Life Member

COMMITTEE BRIEF REVISED: MARCH 2015

COMMITTEE BRIEF CREATED: Executive Committee (1989)
CALLERLAB COMMITTEE BRIEF

COMMITTEE NAME: Choreographic Review Coordinator

FUNCTIONS: The responsibility of this position is to review the choreography used to illustrate Emphasis calls. The charge to this position is to assure that choreography contained in Emphasis Call announcements is appropriate usage of the selected call.

In addition, a review of the example material is often conducted to assure that it is technically correct and reasonable.

In November 2000 the Executive Committee combined the duties of the Choreographic Review Coordinator and the QS Coordinator into a single position.

ACCOMPLISHMENTS: This position has reviewed several choreographic samples for publication by CALLERLAB.

FUTURE ACTIVITIES: Review all choreography prior to publication in DIRECTION.

MEMBERSHIP PREREQUISITES: This is an appointed position, selected and approved by the Executive Committee

COMMITTEE BRIEF REVISED: DECEMBER 2009

COMMITTEE CREATED BY: Executive Committee
COMMITTEE NAME: Committee for Community and Traditional Dance (CCTD)

COMMITTEE FUNCTION: Provide structure, leadership, and documentation of materials to promote and enhance understanding of the use of squares, couple dances, mixers, solo/line dances, trios, contras and other dances suitable for the community dance environment. Promote the understanding and use of traditional and contra dancing as a part of the square dance activity. Select a contra/traditional dance of the quarter to be published in DIRECTION and distributed to the membership.

ACCOMPLISHMENTS: The committee has, since its inception in 1987, provided a lively forum for the discussion of the philosophy of community dancing and the documentation of dances suited for community through the publication of the Community Dance Program handbook in 1990, seminars held prior to CALLERLAB conventions since 2000, publication of the CCD Journal since August 1992 and many panels discussions and dances conducted by committee members and other leaders who actively participate in the community dance entertainment environment. The Community Dance Program and the One-Night Stand committee were consolidated and renamed in 2002 as the Committee for Community Dance (CCD). The CCD and the Contra/Traditional committees were merged in 2003 and renamed the Committee for Community and Traditional Dance (CCTD).

FUTURE ACTIVITIES: The CCTD will continue to collect and communicate philosophy and suitable material (squares, contras, solos, couple dances, mixers, trios, etc.) through communications and seminars. Develop a resource section with information and sources for music, books and material. Continue to publish the CCD Journal, several times a year, to disseminate information and material and to promote and perpetuate community dancing. Continue to investigate ways to promote contra & traditional dancing. Provide opportunities for exposure to contra & traditional dance for callers. Encourage the use of community, contra & traditional dances by callers. Compile a contra & traditional dance glossary and terminology listing. Compile a list of traditional dance leaders and locations of traditional dances; prepare a bibliography of traditional dance references and sources.

MEMBERSHIP PREREQUISITES: Active Member, Associate Member, Active Youth Member, Associate Youth Member, or Life member

COMMITTEE BRIEF REVISED: JULY 2007

COMMITTEE CREATED BY:
CALLERLAB COMMITTEE BRIEF

COMMITTEE NAME: Competition In Schools Ad-Hoc Committee (deactivated June 11, 2013)

COMMITTEE FUNCTION: To establish training programs in Modern Square Dancing by providing competitive dancing programs for High School students with qualified instructors and assistance in funding source procurement of private, as well as government Grants, both locally and Nation-wide, eventually World-wide.

ACCOMPLISHMENTS: This is a new Ad-Hoc committee.

FUTURE ACTIVITIES: Identify a test market school or schools in which to begin this project. Establish a network of callers who will work with High Schools to implement competitive square dance programs. Expand the competitive square dance program to include additional schools.

MEMBERSHIP PREREQUISITES: Active Member, Associate Member, Active Youth Member, Associate Youth Member, Life Member, or Partners of any of the above listed categories.

COMMITTEE BRIEF REVISED: MAY 2009 (Previously named - High School Project Ad-Hoc)

COMMITTEE CREATED BY: EXECUTIVE COMMITTEE
(October 2008)
CALLERLAB COMMITTEE BRIEF

COMMITTEE NAME: Definitions Committee

COMMITTEE FUNCTIONS: Write and maintain call definitions, including styling and timing. Maintain formations charts. Monitor sd-callers and other sources for definition related issues. Respond to definition related questions and suggestions.

ACCOMPLISHMENTS: Wrote a more complete definition of the All 4 Couples / All 8 Concepts. Maintains a database of call definition and application issues. Wrote the Mainstream Addendum, defining the new terms in Mainstream and clarifying Circulate. Updated definitions of Advanced calls Pair Off, Partner Hinge, Partner Tag, Remake, and Remake The Thar. Reviewed updated versions of all definitions. Worked to keep the print and web versions current. Proposed change to Recycle. Responds to a steady volume of correspondence.


MEMBERSHIP PREREQUISITES: Active Member, Associate Member, Active Youth Member, Associate Youth Member, Life Member or Partners of any of the above listed categories. Program committee chairmen and vice chairmen are automatic members of this committee. This committee may make use of resources outside of CALLERLAB.

COMMITTEE BRIEF REVISED: JULY 2007

COMMITTEE BRIEF REVISED: APRIL 2003

COMMITTEE CREATED BY:
**CALLERLAB COMMITTEE BRIEF**

**COMMITTEE NAME:** Foundation Fund-Raising Committee (Deactivated - 2007)

**COMMITTEE FUNCTIONS:** To develop and refine programs and procedures for fund raising for the Foundation. The committee may also coordinate ventures using other committees of common interest such as the Public Relations Committee.

**ACCOMPLISHMENTS:** The committee raised over $100,000.00 through fund raising dances across the country.

**FUTURE ACTIVITIES:** Continue to develop fund raising projects within the square dance community; develop methods of fund raising within the corporate environment; actively seek out grants and other appropriate endowments; submit appropriate articles for publication.

**MEMBERSHIP PREREQUISITES:** Active Member, Associate Member, Active Youth Member, Associate Youth Member, Life Member, or Partners of any of the above listed categories.

**COMMITTEE BRIEF REVISED:** JULY 2007 (Committee deactivated in 2007)

**COMMITTEE CREATED BY:**
CALLERLAB COMMITTEE BRIEF

COMMITTEE NAME: Grant Writing Committee (Deactivated in July 2007)

COMMITTEE FUNCTIONS: To find and locate Grants, for the Promotion and Preservation of Square Dancing. Such as, grants from the National Endowment for the Arts, The Ford Foundation and the other private, corporate, and government sponsors. We shall do this with our current Grant Writing Team, with Fred Walker as our Grant Writing Consultant.

The Grant Writing Committee will work closely with the Fund Raising and Marketing Committees.

ACCOMPLISHMENTS: This Committee was established as a sub-committee in August 2000 and re-designated as a standing committee in February 2001.

FUTURE ACTIVITIES: The Grant Writing Committee is currently in the process of applying for a grant through the National Endowment for the Arts, as well as analyzing what Foundation projects qualify for funding from the NEA. Other projects include obtaining grants from the Ford Foundation. The Committee team will continue to pursue grant funding from all possible sources.

MEMBERSHIP PREREQUISITES: Active Members, Associate Members, Active Youth Member, Associate Youth Member, Life Member or Partners of any of the above listed categories. Committee members should have some experience or familiarity with, public relations, grant writing, advertising, and/or corporate sponsorship background.

COMMITTEE BRIEF REVISED: JULY 2007.

COMMITTEE BRIEF REVISED: FEBRUARY 2001

COMMITTEE CREATED BY: EXECUTIVE COMMITTEE

In 1988
CALLERLAB COMMITTEE BRIEF

COMMITTEE NAME: Handicapable Committee (deactivated 203)

COMMITTEE FUNCTION: To provide guidance and assistance to callers regarding calling for Handicapable Dancers. To provide guidance and ideas for callers to assist those wishing to organize and develop Handicapable square dance groups. To spread the awareness of the Handicapable Square Dancing. To provide guidance to assist callers in mentoring Handicapable dancers and assisting them to receive maximum benefit and ability from square dancing.

ACCOMPLISHMENTS: This committee was established in November 2002. It was developed from the concepts and ideals of The US Handicapable Square Dancers. The US Handicapable Square Dancers provide an annual National Square Dance Convention for Handicapable Square Dancers.

FUTURE ACTIVITIES: Develop and distribute brochures to promote and recruit callers and dancers for the Handicapable Square Dance program worldwide. To develop and publish a Handicapable club/group directory, with lists of Handicapable friendly festivals and callers willing to call for Handicapable Dancers. Develop a caller education program for potential callers from within the Handicapable population. To locate and recruit a Handicapable ambassador to promote the awareness of Handicapable square dancing and the numerous benefits.

MISSION STATEMENT: We will promote, teach, support, mentor and provide guidance to callers to enable them to provide Handicapable Dancers the opportunity to enjoy the maximum benefits and joy that square dancing can provide. We will promote Handicapable Square Dancing and assist with the organization and networking of clubs and groups around the world to enable the recognition and growth of square dancing among this special needs group. We will recognize those individuals and or groups who provide special efforts to further the success, development and growth of the Handicapable square dance program.

VISION STATEMENT: We feel that this special needs group has a population that is undetermined, virtually unexplored and underdeveloped. This group can benefit tremendously from modern western square dancing and its associated activities. We wish to extend the outreach of CALLERLAB and callers giving the opportunity to develop the Handicapable square dancing program.

MEMBERSHIP PREREQUISITES: Active Members, Associate Members, Active Youth Member, Associate Youth Member, Life Member, or Partners of any of the above listed categories. who are willing to call for and or teach Handicapable groups on a regular basis or at festivals or special events.

COMMITTEE BRIEF REVISED: JULY 2007

COMMITTEE CREATED BY: Board Of Governors
CALLERLAB COMMITTEE BRIEF

COMMITTEE NAME: History Committee

COMMITTEE FUNCTION: To identify and preserve materials that represent, depict and record the history of CALLERLAB. These will include documents, pictures, and other materials regardless of media. The preservation will include storage in several forms including written/printed, photographed and electronic. The committee will also make recommendations about the appropriate storage form and method. An important additional function will be the recommendation of ways of making people, both members and non-members, aware of the history of CALLERLAB to include making material available on the CALLERLAB web site.

ACCOMPLISHMENTS: This committee was created in May 2010. Prior to creation of this committee, preliminary work included posting information on Milestone Award recipients, List of Past Chairmen, List of CALLERLAB Convention locations, and Past issues of DIRECTION.

FUTURE ACTIVITIES: The committee will review CALLERLAB materials to determine which are of historical value and should be preserved.

MEMBERSHIP PREREQUISITES: Active Members, Youth Active Members, Associate Members, Youth Associate Members, and Life Members and Partners of these Members.

COMMITTEE BRIEF CREATED: MAY 2010

COMMITTEE CREATED BY: Executive Committee (May 2010)
CALLERLAB COMMITTEE BRIEF

COMMITTEE NAME:  International Advisory Committee

COMMITTEE FUNCTION:  This committee is the combination of the former Overseas Advisory Committee and the Canadian Advisory Committee.

The function of this committee is: 1) Develop policies and programs for membership in CALLERLAB, 2) Develop programs for the recruitment of new members who reside outside the USA, 3) Develop and recommend ways in which CALLERLAB can be of greater service to international callers.

Help identify committee Members who will attend caller and square dance associations as representatives of CALLERLAB. These members would be expected to be knowledgeable of and prepared to answer questions pertaining to all CALLERLAB policies and procedures especially as they relate to International issues. The committee will work closely with other committees which have an interest in membership and recruitment. The committee will also provide a conduit for International Members to the Board Of Governors and from the Home Office to the Members.

The committee will also assist in the recommendation for locations for Mini-Labs and individuals may serve as on-site helpers for anticipated Mini-Labs.

ACCOMPLISHMENTS:  This is a new committee which will be involved in developing the policies and programs relating to International callers, both CALLERLAB Members and non-members. Both the former Canadian Advisory and Overseas Advisory Committees have been deeply involved with planning Mini-Labs. Past accomplishments include revisions to CALLERLAB membership requirements, particularly with respect to attendance and accreditation requirements.

FUTURE ACTIVITIES:  Review additional recruiting techniques and materials. The input from the Committee will help establish the requirements for continuing membership for International callers.

MEMBERSHIP PREREQUISITES:  To be a member of this committee you must reside outside the USA and be an Active Member, Associate Member, Active Youth Member, Associate Youth Member, Life Member or Partners of any of the above listed categories.

COMMITTEE BRIEF CREATED:  FEBRUARY 2010

COMMITTEE CREATED BY:  EXECUTIVE COMMITTEE  (October 2009)
CALLERLAB COMMITTEE BRIEF

COMMITTEE NAME: Lesson Systems Committee (Deactivated Oct 2012)

COMMITTEE FUNCTION: To act as a warehouse for the gathering and distribution of information concerning the various methods of teaching the CALLERLAB dance programs. This would include the different Multi-Cycle methods, Fast Track, Blast, dramatically altered teaching order and any other method that is in use. The Committee will develop and distribute publicity material to inform all interested parties of all teaching methods.

ACCOMPLISHMENTS: This is a new committee and as such has not yet had any accomplishments

FUTURE ACTIVITIES: This committee will be stepping into the place that was once held by the Multi-Cycle Committee. The Multi-Cycle Committee was very instrumental in the marketing of the Multi-Cycle method. There were many articles to caller and dancer associations as well as local, regional, national and international magazines that came from the committee. Multi-Cycle Committee members made many “in person” visits to caller and dancer associations and conducted many clinics and educational panels describing the Multi-Cycle method. The Teaching Methods committee will continue the excellent example set forth by the Multi-Cycle Committee.

To develop publicity projects especially focusing on success stories. To develop a listing of callers and groups who are currently using a successful method of teaching and to develop a base of knowledgeable leaders who can assist callers and groups who are searching for a different Teaching Method.

MEMBERSHIP PREREQUISITES: Active Member, Associate Member, Youth Active Member, Youth Associate Member, Life Member or Partners of any of the above listed categories. Committee Members should have a strong interest in and/or are using a workable and successful teaching method

COMMITTEE BRIEF CREATED: OCTOBER 2008

COMMITTEE CREATED BY: EXECUTIVE COMMITTEE (February 2007)
CALLERLAB COMMITTEE BRIEF

COMMITTEE NAME: Mainstream Committee

COMMITTEE FUNCTION:
1. To develop, maintain, and revise those lists of calls known as the Mainstream Program, in accordance with schedules and policies set by the membership and the governing body. The Mainstream Program includes a subgroup of calls named Basic 1 and Basic 2. In this document, the term Mainstream is inclusive of this Basic subgroup.
2. To coordinate with other committees on those items which affect the Mainstream Program.
3. To develop definitions for all Mainstream calls.
4. To develop and revise the recommended teaching order for the Mainstream Program.

ACCOMPLISHMENTS: The Mainstream Committee, under the leadership of Johnny LeClair, Jon Jones, Jack Murtha, and Martin Mallard developed the first Mainstream Program. The word “tentative” was used with the program until 1976, when it was dropped.
There has been a great deal of stability in the program with only four calls being added since 1976; Touch Family, Pass The Ocean, Ferris Wheel and Recycle. Ninety-four percent (94%) of the calls adopted in 1976 are still in the program.
A methodology for changing the Mainstream Program was established. In 2003, the biannual review procedure was changed to a required triennial review of the list and includes what is now known as the “3-Call Limit”. Any number of calls may be dropped from the list during a review, but no more than 3 calls may be added. Approval by 51% of the Mainstream Committee Membership is required to drop or add a call.
All recent changes in the Mainstream Program have been included in the history section of the Basic and Mainstream Definitions document.

FUTURE ACTIVITIES: The Mainstream Committee is charged with the management of the Mainstream Program. New ideas, thoughts and suggestions are always welcomed and considered. Members are encouraged to send their ideas for discussion during the committee meeting at the Callerlab convention. Currently, the Mainstream Definitions are under review by the Definitions Committee, to ensure that terminology is up-to-date and that the definition reflects the way the call is being taught and danced. After each call is updated and placed in a standardized format, it is presented to the Mainstream Committee for final approval.
The Mainstream Teaching Order was revised in 2010 and is now being used by many of our callers. Thoughts and ideas about the success of this teaching order and revisions to it are always welcome.

MEMBERSHIP PREREQUISITES: Calling or teaching a minimum of 20 Mainstream dances a year and be an Active Member, Associate Member, Active Youth Member, Associate Youth Member, or Life member.

COMMITTEE BRIEF REVISED: MARCH 2011

COMMITTEE CREATED BY:
CALLERLAB COMMITTEE BRIEF

COMMITTEE NAME: Marketing Committee

FUNCTIONS: To develop and establish methods of promoting square dancing that will create a greater recognition of the activity by the non dancing public. To provide guidance in marketing and promoting square dancing with the goal of recruiting new dancers. To provide direction in promoting, advertising, and public relations in the marketing of square dancing in general.

ACCOMPLISHMENTS: The Marketing Committee is the former RPM Committee which came about as a merger of a former Marketing Committee, the RPM Committee and a Public Relations Committee. From the late 1990s to today, these committees created the Phoenix Plan, the Winning Ways collection of success stories, the Add-A-Buck program which was adopted by the ARTS, and a local/national marketing plan that was also adopted by the ARTS.

FUTURE ACTIVITIES: Create new and innovative advertising materials and marketing strategies to promote square dancing to the non dancing public. Develop promotional and recruitment materials that can be made readily available to both callers and clubs to aid in the promotion of new square dance classes. Facilitate the cooperation between other CALLERLAB Committees with the purpose of focusing the effort of each committee on growing the activity through a positive marketing strategy. Assist the Home Office and appropriate committees in developing methods to distribute information and advertising materials to callers and clubs to aid in the promotion of square dancing. Seek additional input from callers, dance leaders, and marketing professionals with experience and success in marketing.

MEMBERSHIP: Active Member, Associate Member, Active Youth Member, Associate Youth Member, or Life Member. Marketing professional, image research, public relations, grant writing, advertising, and/or sponsorship background would be most helpful.

COMMITTEE BRIEF REVISED: MARCH 2011

COMMITTEE CREATED BY: Created as the RPM Committee by General Membership - March 1989
Name changed by Executive Committee – March 2011
CALLERLAB COMMITTEE BRIEF

COMMITTEE NAME: Music Producers Committee (formerly Record Producers Committee)

COMMITTEE FUNCTION: To achieve better communication between music producers in an attempt to improve the quality and availability of music to square dance callers worldwide.

ACCOMPLISHMENTS: This committee was reactivated in December 2009.

FUTURE ACTIVITIES: A committee meeting is planned during the 2010 CALLERLAB Convention. Future activities will be discussed during that meeting.

MEMBERSHIP PREREQUISITES: Active Members, Youth Active Members, Associate Members, Youth Associate Members, and Life Members who are actively involved in the production and sale of music to be utilized by the square dance activity.

COMMITTEE BRIEF REVISED July 2011 (name change)

COMMITTEE CREATED BY: Executive Committee (DECEMBER 2009)
COMMITTEE NAME: National Dance Association NDA Liaison (deactivated 2013)

FUNCTION: To serve as the liaison person between CALLERLAB and the National Dance Association (NDA) as may be required to coordinate joint activities. These liaison duties may extend to the American Alliance for Health, Physical Education, Recreation & Dance (AAHPERD) as may be required. The liaison person will submit requests for assistance including financial matters through the CALLERLAB office. The liaison person will submit periodic reports to the CALLERLAB office to report significant activities.

ACCOMPLISHMENTS: This is a new liaison position.

FUTURE ACTIVITIES: Conduct liaison duties as may be assigned or required.

MEMBERSHIP PREREQUISITES: This is a single person liaison position. The NDA Liaison is selected and approved by the Executive Committee.

COMMITTEE BRIEF CREATED: DECEMBER 2008

COMMITTEE CREATED BY: Executive Committee (November 2008)
CALLERLAB COMMITTEE BRIEF

COMMITTEE NAME: New Initiatives Committee

COMMITTEE FUNCTION: 1) PPI: Continue to encourage experimentation in how square dancing is offered as described in the Program Policy Initiative. Actively solicit and document results from these experiments.

2) Winning Ways: Maintain the Winning Ways documents, turning them into living documents.

3) Near term: Solicit new ideas for the development and growth of the square dance community. Find ways to engage our dancing population to implement these ideas.

4) Square Dancing in 50 years: Think about how can CALLERLAB promote and guide the evolution of square dancing as an organized activity in the years to come?

ACCOMPLISHMENTS: This is a new committee. It starts with the PPI (2005-2009) and the Winning Ways documents (2002-2009).

FUTURE ACTIVITIES: 1) Rename the PPI and continue to keep the idea of experimentation in front of our members.

2) Turn successful PPI experiments into Winning Ways.

3) Revisit the Winning Ways and update their status. Continue to solicit new Winning Ways.

4) Brainstorm ideas for the development and growth of the square dance community.

5) Brainstorm where square dancing will be in the future.

MEMBERSHIP

PREREQUISITES: Active Member, Associate Member, Active Youth Member, Associate Youth Member, Life member, or the Partner of any of these Members

COMMITTEE BRIEF REVISED: August 2009

COMMITTEE CREATED BY: Executive Committee (October 2008)
COMMITTEE NAME:   Overseas Advisory Committee (Renamed in October 2002) (Combined with the
Canadian Advisory Committee to become the International Advisory Committee
February 2010)

COMMITTEE FUNCTION:  This committee serves the same purposes for our overseas callers as the Caller
Association Liaison Committee serves for Continental America. Its function is to
develop policies and programs for membership in CALLERLAB with respect for
the overseas callers. Further the committee will be responsible for passing
information from CALLERLAB, the BOG and the various committees on to the
overseas callers, as well as gathering information and opinions from the overseas
callers and passing those on to the BOG, EC and the respective committees as
necessary. The committee will work closely with other committees which have an
interest in membership and recruitment. The committee also assists in the
recommendation for a location for Mini-Labs and individuals may serve as on-site
helpers for anticipated Mini-Labs.

The committee is supported by representatives from countries other than America
and Canada. These country representatives will serve as the contact point
between the Overseas Advisory Committee and the callers (both members and
nonmembers) in countries outside the USA and Canada. A country representative
will be selected from each country and that person shall act as the direct liaison to
the committee. Normally this person will be a CALLERLAB member who is a
member of an Affiliated Association. Special circumstances may dictate otherwise
and these situations will be dealt with on a case by case basis.

ACCOMPLISHMENTS: Since the first meeting of CALLERLAB, this committee has been deeply involved
in developing the various categories of membership and affiliation that now exist
in CALLERLAB. Membership requirements have been revised, particularly with
respect to attendance and accreditation requirements and new categories of
affiliation, such as the Subscriber, have been developed to meet specific needs and
help increase membership. The input from the overseas advisory group helped
establish the requirements for continuing membership for our overseas callers.

FUTURE ACTIVITIES:  Act as the direct link between CALLERLAB and overseas callers (members and
nonmembers) by providing direct communication between and among the
following: CALLERLAB, Affiliated Associations, and overseas callers. In order to
achieve this flow of information, the Overseas Advisory Committee Chairman and
Vice Chairman will receive, thru the CALLERLAB Home Office, any committee
information which could effect or be of interest to the overseas callers. This will
include all information from the various program committees. Continue to review
membership requirements and various categories of CALLERLAB affiliation.
Develop additional recruiting techniques and materials. Coordinate the activities
for fund raising for the Foundation.

MEMBERSHIP PREREQUISITES:  Be an Active Member, Associate Member, Active Youth Member, Associate Youth
Member, Life Member or Partners of any of the above listed categories, residing
outside of the Continental United States, Hawaii, Alaska, Canada or Puerto Rico.
(NOTE: Special Circumstances may require EC action for committee membership)

COMMITTEE BRIEF REVISED:   JULY 2007

COMMITTEE CREATED BY:
## CALLERLAB COMMITTEE BRIEF

**COMMITTEE NAME:** Callers' Partners Committee  
**FUNCTION:** To develop meaningful programs of special interest to callers' partners for presentation at the annual conventions. To develop, for publication, articles of mutual interest or special needs for the callers' partners.  
**ACCOMPLISHMENTS:** The committee has developed a pattern of presentations for use at various annual conventions and periodically publishes articles of general or special interest for the callers' partners.  
**FUTURE ACTIVITIES:** Monitor annual presentations and develop a speakers bureau for the scheduled sessions at future conventions. Suggest ways and ideas for future articles for publications in our newsletters.  
**MEMBERSHIP PREREQUISITES:** Partner of an Active Member, Associate Member, Active Youth Member, Associate Youth Member, or Life member.  
**COMMITTEE BRIEF REVISED:** JULY 2007  
**COMMITTEE CREATED BY:**
CALLERLAB COMMITTEE BRIEF

COMMITTEE NAME: Periodic Selection Committee (Deactivated 2006)

COMMITTEE FUNCTION: Review and suggest choreographic ideas that may be suitable for workshop or added variety within Mainstream and Plus program dances. To establish and maintain a short list of ideas suitable for workshop within Mainstream and Plus programs. To establish a small steering committee of interested members to assist in the work of creating ballots and to share in the responsibility of making selections.

ACCOMPLISHMENTS: The committee has established a new process to review ideas and make suggestions.

FUTURE ACTIVITIES: Present ballots to the committee membership and make selections for publication. Evaluate the degree of interest from the general membership in the actions of this committee.

MEMBERSHIP PREREQUISITES: Active Member, Associate Member, Active Youth Member, Associate Youth Member, or Life Member. Calling regularly for the Mainstream or Plus programs and have the desire and opportunity to use choreography of an unconventional nature.

COMMITTEE BRIEF WRITTEN: JULY 2003

COMMITTEE CREATED BY: Board Of Governors (2003)
COMMITTEE NAME: Program Policy Committee (Deactivated April 2009)

FUNCTION: Develop program policies and guidelines for all Program committees. To coordinate the activities of the various dance program committees which have overlapping and mutual interests. To develop standards for various programs and provide guidance to other program committees. To provide forum for resolving conflicts between programs.

ACCOMPLISHMENTS: As the dance programs developed, it became clear that decisions made concerning one program, e.g. definitions, could affect other programs and that a central point of coordination was needed. This committee was established to provide that central point and has been in operation since 1982.

FUTURE ACTIVITIES: The committee is to be proactive rather than simply reactive. It will develop policies and guidelines for all programs. It will continue to seek improved coordination and cooperation among the various dance program committees and to act on those matters referred to it by other committees and the governing body.

MEMBERSHIP PREREQUISITE: Program Committee Chairmen and Vice Chairmen are automatic members of this committee. Others may be appointed by the Executive Committee acting for the Board Of Governors.

COMMITTEE BRIEF WRITTEN: AUGUST 2003

CREATED BY:
**CALLERLAB COMMITTEE BRIEF**

<table>
<thead>
<tr>
<th>COMMITTEE NAME:</th>
<th>Plus Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMMITTEE FUNCTION:</td>
<td>To develop, maintain, and revise that list of calls known as the Plus Program, in accordance with schedules and policies set by the membership and the governing body. To establish a recommended teaching order for the Plus Program. To coordinate with other committees on items of mutual interest.</td>
</tr>
<tr>
<td>ACCOMPLISHMENTS:</td>
<td>In 1976, CALLERLAB endorsed a program of dancing beyond Mainstream. A list of figures was established for Mainstream Plus - Standard positions and Mainstream Plus - All Position. In 1977, the Mainstream Plus I program was adopted, and the Mainstream Plus II program was adopted on a one-year trial basis. Mainstream Plus II became permanent in 1978. Several revisions to the lists took place and, in 1979, Mainstream was dropped from the titles. The two Plus lists were combined into the CALLERLAB Plus Program in 1982. A recommended teaching order was developed. Definitions were approved.</td>
</tr>
<tr>
<td>FUTURE ACTIVITIES:</td>
<td>Conduct periodic reviews to determine if changes are needed in the definitions or teaching order as calls are added or deleted. Study the question of limiting the number of calls in the Plus program and make a recommendation. Define the procedure for making changes to the Plus Program. Assist in the definition of Plus formations. Research ways to improve dancer transition into Plus dancing.</td>
</tr>
<tr>
<td>MEMBERSHIP PREREQUISITES:</td>
<td>Calling or teaching a minimum of 12 Plus dances a year and be an Active Member, Associate Member, Active Youth Member, Associate Youth Member, or Life member.</td>
</tr>
<tr>
<td>COMMITTEE BRIEF REVISED:</td>
<td>AUGUST 2011</td>
</tr>
<tr>
<td>COMMITTEE CREATED BY:</td>
<td></td>
</tr>
</tbody>
</table>
CALLERLAB COMMITTEE BRIEF

COMMITTEE NAME: Professional Conduct Committee

FUNCTION: To develop, enunciate, and monitor a code of professional conduct for square dance callers. To investigate reported cases of alleged caller misconduct and to make recommendations for disciplinary or other action as appropriate.

ACCOMPLISHMENTS: The CALLERLAB Code of Ethics, dress code for callers, and other aspects of professional conduct have been handled by this committee, and that phase of its work is essentially completed. A number of cases referred to the committee have been investigated and appropriate action taken.

FUTURE ACTIVITIES: Continue to monitor compliance with the professional code of ethics and investigate those cases brought to the committee's attention. Coordinate and assist other committees in any areas where the question of ethics is raised.

MEMBERSHIP PREREQUISITES: The Chairman of this committee is the immediate past Chairman of the Board. All other members of the committee are appointed by the Board Of Governors or the Executive Committee.

COMMITTEE BRIEF REVISED November 21, 2007:

COMMITTEE CREATED BY: Board Of Governors
CALLERLAB COMMITTEE BRIEF

COMMITTEE NAME: Public Relations Committee

FUNCTION: To assist the Home Office in external promotional communications; establish and maintain an external email mailing list through the Home Office; interact with other committees to locate news items for promotion; interact with convention location areas to provide publicity about convention activities to surrounding organizations, dancers, and also provide area information to our members; assist in providing value to members via regular communication; other duties as may be assigned.

ACCOMPLISHMENTS:

FUTURE ACTIVITIES:

MEMBERSHIP PREREQUISITES: Strong written communication skills with an interest in promoting CALLERLAB as an organization and be an Active Member, Associate Member, Active Youth Member, Associate Youth Member, Life member or Caller Partner.

COMMITTEE BRIEF CREATED: JUNE 2015

COMMITTEE CREATED BY: Executive Committee
CALLERLAB COMMITTEE BRIEF

COMMITTEE NAME: Research and Development Committee (deactivated 2013)

COMMITTEE FUNCTION: To perform research and development on topics important to CALLERLAB and square dancing at the request of other bodies in CALLERLAB (e.g. the Executive Committee, the Board Of Governors, a committee, or a member).

ACCOMPLISHMENTS: The Research and Development Committee grew out of a “Think Tank” which operated at two CALLERLAB conventions in the early 1980s in a somewhat unstructured fashion.

The Committee has commissioned several studies on square dancing to try to understand the trend in dancer population.

The Committee has provided research assistance to the Home Office, the Executive Committee, the Board Of Governors and various other Committee Chairs on a variety of topics.

FUTURE ACTIVITIES: This is generally a reactive committee and will continue to provide assistance to other bodies within CALLERLAB as requested.

MEMBERSHIP PREREQUISITES: Active Member, Associate Member, Active Youth Member, Associate Youth Member, Life Member or Partner of any of the above listed categories.

COMMITTEE BRIEF REVISED: DECEMBER 2010

COMMITTEE CREATED BY: Board Of Governors (1992)
**CALLERLAB COMMITTEE BRIEF**

<table>
<thead>
<tr>
<th>COMMITTEE NAME:</th>
<th>Resolutions Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMMITTEE FUNCTIONS:</td>
<td>To review motions or resolutions pertaining to business that an active member wishes to have considered and acted upon by CALLERLAB at an Annual or Special meeting.</td>
</tr>
<tr>
<td></td>
<td>To provide to the Executive Committee a proposed procedure to be used by any member as an information aid on “How to Submit Proposals to CALLERLAB”.</td>
</tr>
<tr>
<td></td>
<td>The committee was inactivated in 2002 and will be reactivated as needed. The Committee was re-staffed in January 2006, to review Motions to be submitted at the 2006 Annual CALLERLAB Meeting.</td>
</tr>
<tr>
<td>ACCOMPLISHMENTS:</td>
<td>N/A - New Committee</td>
</tr>
<tr>
<td>FUTURE ACTIVITIES:</td>
<td>Perform duties on a reactive basis in response to submissions by members.</td>
</tr>
<tr>
<td>MEMBERSHIP PREREQUISITES:</td>
<td>Active Member, Associate Member, Active Youth Member, Associate Youth Member, or Life member appointed by the Executive Committee.</td>
</tr>
<tr>
<td>COMMITTEE BRIEF REVISED:</td>
<td>JULY 2007</td>
</tr>
<tr>
<td>COMMITTEE CREATED BY:</td>
<td>Executive Committee, EC Meeting - May 1999</td>
</tr>
</tbody>
</table>
CALLERLAB COMMITTEE BRIEF

COMMITTEE NAME: Ways & Means

COMMITTEE FUNCTION: The committee has a two fold purpose: 1) Raising funds through sponsorships, endowment, grants, or other similar avenues and 2) Raising funds through fund raising projects.

ACCOMPLISHMENTS: This is a new committee and as such has not yet had any accomplishments

FUTURE ACTIVITIES: This committee will be investigating ways and methods for fund raising for CALLERLAB and the CALLERLAB Foundation.

MEMBERSHIP PREREQUISITES: Active Member, Associate Member, Youth Active Member, Youth Associate, Life Member, or Partners of the listed Members.

COMMITTEE BRIEF CREATED: October 2007

COMMITTEE CREATED BY: EXECUTIVE COMMITTEE
(September 2007)
COMMITTEE NAME: Women in Calling Committee

COMMITTEE FUNCTIONS:
1) To seek information about the specific needs and differences of women in calling,
2) To give that information to women callers, those who train callers and any interested callers, and
3) To provide programs/panels which are specifically directed to the needs of women in calling.

ACCOMPLISHMENTS: Established in 1991. Surveyed women callers to determine top 10 favorite singing calls of women in calling. Compiled a database list of these records and produced a Top 35 Tape and CD containing samples of the singing calls in the database. The tape and CDs are available for purchase by women in calling, those who train callers, and any others interested in this information.

FUTURE ACTIVITIES:
1) Continue to update the Top 35 list and database and produce a new Top 35 tape/CD every other year
2) Compile a list of favorite patter music, and
3) Provide more interest sessions directed at the specific needs of women in calling to enhance the CALLERLAB convention for members.

MEMBERSHIP PREREQUISITES: Active Member, Associate Member, Active Youth Member, Associate Youth Member, or Life member. Must be a woman caller.

COMMITTEE BRIEF REVISED: JULY 2007

COMMITTEE CREATED BY: EXECUTIVE COMMITTEE (May 21, 1991)
COMMITTEE NAME:   Youth Activities

COMMITTEE FUNCTION:  To provide guidance to callers on how to call for youth. To provide guidance for callers of youth clubs. To set up a mentoring program to assist callers under age 25. To come up with hints and ideas for recruiting youth into square dancing.

COMMITTEE ACCOMPLISHMENTS:  This committee was established in 2001.

October 24, 2001: Created a Brochure titled Running A Successful Youth Square Dance Group

FUTURE ACTIVITIES:  Create and distribute brochures to promote/recruit youth square dancing. To develop and publish a youth club directory, with a list of youth friendly festivals, and callers willing to call for youths. To create and distribute a brochure on how to call for youth. To find a youth ambassador to promote public awareness of youth square dancing.

MEMBERSHIP PREREQUISITES:  Active Member, Associate Member, Active Youth Member, Associate Youth Member, Life Member or Partners of any of the above listed categories. Must call regularly for a youth group/club, or be a former youth dancer, or former youth caller

COMMITTEE BRIEF REVISED:  JULY 2007